



# Pittsgrove Township Schools

Elmer Elementary School

207 Front Street

Elmer, New Jersey 08318

Phone: (856) 358-6761

Fax: (856) 358-7550

DANIEL F. BRUCE

PRINCIPAL

(Ext. 4770)

## EXPRESS SIGN OUT FORM

### EVERYDAY & RECURRING PICK UP ONLY

**DO NOT COMPLETE AND RETURN THIS FORM UNLESS YOU PLAN TO PICK UP YOUR CHILD EVERYDAY OR RECURRING DAY FROM SCHOOL.**

STUDENT'S NAME \_\_\_\_\_

GRADE \_\_\_\_\_ TEACHER \_\_\_\_\_ ROOM # \_\_\_\_\_

I plan to pick up my child each day from Elmer School at 3:40 p.m. I will follow the guidelines for EVERYDAY PICK UP AT DISMISSAL. I understand that SACC charges will apply if students are not picked up by 3:50 p.m.

PARENT NAME: Mother & Father/Guardian \_\_\_\_\_  
(Printed)

PARENT SIGNATURE \_\_\_\_\_

RECURRING PICK – UP (Please check what days you plan to pick up on a weekly basis)

M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ TH \_\_\_\_\_ F \_\_\_\_\_

**OTHER ADULTS AUTHORIZED TO PICK UP MY CHILD IN MY ABSENCE:**  
(Adults Should Be Prepared to Show I.D.)

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**\*\* We reserve the right to request identification from anyone who is picking up a child from school.**

**\*\* Siblings who pick up students, must be 18 years of age or older. Students will not be released to their minor siblings.**

**IF ANY OF THIS INFORMATION CHANGES OR YOUR NEED FOR EVERYDAY PICK UP CHANGES, PLEASE CONTACT THE SCHOOL OFFICE at 856-358-6761.**